

**THIS IS FORM DS-2023
PART FOUR OF THE COMPLETE RETAIL PRICE SCHEDULE**

**THIS FORM MUST BE SUBMITTED ALONG
WITH FORMS DS-2020 THROUGH DS-2026**

**IF APPROPRIATE, USE FORM DS-2027 TO REPORT PRICES AT THE
EMBASSY/CONSULATE COMMISSARY**

U.S. DEPARTMENT OF STATE
INSTRUCTIONS FOR RETAIL PRICE SCHEDULE, PART 4
CLOTHING; PERSONAL CARE; FURNISHINGS/HOUSEHOLD

ALL CLOTHING ITEMS SHOULD BE TYPES THAT WOULD BE PURCHASED BY A FAMILY OF THREE OR FOUR PERSONS WITH AN INCOME OF \$44,500.00 IN 2000. THIS TYPICAL FAMILY HAS BUDGET CONSTRAINTS IN WASHINGTON, DC, AS WELL AS ABROAD.

FORM PAGE(S)	SUBCATEGORY/ITEM	SPECIFICATIONS
DS-2023 Page 1 of 9	CATEGORY TAX RATE	Specify the tax rate and the items it applies to in each category. If some items in the category are affected by a different tax rate, explain carefully in "comments".
Page 1 of 9	TAX INCLUDED...?	Check "yes" or "no" to indicate whether the category tax rate reported is already included in the reported prices or whether it applies but has not been included. If the category tax rate does not apply to the products in the sub-category, check "N/A".
Page 1 of 9	MAN'S CLOTHING (1) Slacks (2) Shirt	Only include ready-made types, brands, and fabrics typically worn to the office. Exclude suits, evening wear, and items made with unusually expensive fabrics (e.g., silk and cashmere).
	(3) Shoes, Man's Dress	Include the leather or simulated types commonly used for office wear. Price by pair.
Page 2 of 9	WOMAN'S CLOTHING (1) Blouse (2) Skirt	Include only ready-made types, styles, and fabrics most commonly used for office wear. Exclude evening wear, suits, dresses, and items with extravagant ornamentation (e.g., leather or fur trim).
Page 2 of 9	(3) Pantyhose	Report only those types most frequently used. Exclude special purpose items such as tights and support hose.
Page 3 of 9	CHILD'S CLOTHING (1) Jeans	Report jeans commonly worn by children aged 10-12. Include prices for girls' or boys' jeans.
Page 3 of 9	(2) Athletic Shoes	Report leather or other simulated types commonly used for school wear by children aged 10-12.
Page 4 of 9	TOILETRIES (1) Toothpaste	Report types most often purchased for normal tooth care. Use 198 g. (7 oz.) size or the nearest equivalent size. If the weight is not listed on the tube, estimate and report the length and diameter of a tube. Exclude special sensitive types and denture cleaners.

Page 4 of 9	(2) Razor Blades	<p>Include twin blades, disposable razors, and/or cartridges. Identify the type and number of blades in each package size reported.</p> <p>Use package of 5-10 stainless steel twin blades or the nearest equivalent.</p>
Page 4 of 9	(3) Sanitary Napkins	<p>Price and identify the brands and types most commonly purchased.</p> <p>Use box of 24 or the nearest equivalent.</p>
Page 4 of 9	(4) Hair Shampoo	<p>Price and identify types and brands most frequently used by Americans.</p> <p>Use 454 g. (16 oz.) size or the nearest equivalent.</p>

ANY USE OF HOTEL SHOPS FOR ITEMS IN THE SUBCATEGORIES OF "DRY CLEANING" OR "HAIR SERVICES" MUST BE WARRANTED BY LOCAL CONDITIONS AND FULLY EXPLAINED IN THE COMMENTS SECTIONS OF PAGES 5 AND 6 OF THE FORM DS-2023.

Page 5 of 9	DRY CLEANING	
	(1) Launder Man's Shirt	<p>Report only "regular service" prices for laundering a man's single cotton/polyester shirt commonly worn in the office.</p> <p>Excludes charges for special handling and laundering evening-type dress shirts or unusual fabrics.</p>
Page 5 of 9	(2) Cleaning Man's Slacks	<p>Report only prices for dry cleaning a pair of man's slacks commonly worn to the office.</p> <p>Exclude charges for special handling, unusual fabrics, and formal attire.</p>
Page 5 of 9	Special Arrangements for Government Employees	<p>Report costs at facilities available only to mission personnel, such as Embassy Co-Op or local retailer's "diplomatic discount."</p>
Page 6 of 9	HAIR SERVICES	
	(1) Haircut, Man's Regular	<p>Report prices for a man's regular haircut as well as the average tip (%) in space provided.</p> <p>If any prices include other items or services, note this in the comments section.</p>

Page 6 of 9	(2) Shampoo, Haircut, and Blow Dry, Woman's (3) Permanent, Woman's	Report prices for a woman's regular shampoo/haircut and woman's permanent; as well as the average tip (%) in spaces provided. If any prices include other items or services, note this in the comments section.
Page 6 of 9	(4) Haircut, Child's	Report prices for child's haircut. If the price varies by type of cut or age of child, specify separately. Report average tip (%) in space provided.
Page 6 of 9	HAIR SERVICES Special Arrangements for Government Employees	Report costs at facilities available to only mission personnel, such as Embassy Co-Op or local retailer's "diplomatic discount".

HOUSEHOLD FURNISHINGS REPORTED IN THIS SURVEY SHOULD BE ITEMS THAT WOULD BE ITEMS THAT WOULD BE TYPICALLY PURCHASED BY THE AVERAGE FAMILY OF THREE OR FOUR PERSONS WITH AN INCOME OF \$44,500.00 IN 2000. THIS FAMILY HAS BUDGET CONSTRAINTS IN WASHINGTON, DC, AS WELL AS ABROAD.

Page 7 of 9	HOUSEHOLD APPLIANCES (1) Microwave, Portable	Only basic mid-sized electric portable models should be priced. Ovens should be between 800-1000 watts and approximately one cubic foot or 25-30 liters in capacity. Specify wattage and capacity.
Page 7 of 9	(2) Toaster, Two Slice	Specify any discounts for cash purchases. Only report pop-up types of bread toasters. Exclude toaster ovens.
Page 7 of 9	(3) Coffee Maker	Report prices for basic 10 - 12 cup coffee maker. Exclude specialty types used to make espresso or cappuccino.
Page 8 of 9	WASHING MACHINES	Report prices for electric automatic types commonly used by Americans, and specify the capacity. Exclude washer-dryer combinations. Specify any discounts for cash purchase or any extra costs for delivery and installation.
Pages 8 - 9 of 9	HOUSEHOLD CONSUMABLES (1) Laundry Detergent, Liquid and/or Powdered	Report brands and identify weights and sizes of liquid and/or powdered laundry detergent purchased for household laundry only. Exclude fabric softeners, liquid hand wash cleaners, and special purpose products.

Pages 8 - 9 of 9	(2) Toilet Tissue	Be certain to state the number of sheets per roll, whether the roll is single or double ply, and the number of rolls at each price level.
Pages 8 - 9 of 9	(3) Diapers, Disposable	Use package of 48 or price and specify the package count of the nearest equivalent. Exclude diapers for children over age 2 and for adults.
Page 9 of 9	TELEPHONE SERVICE (1) Local Service	Report total price for local service. Under Fixed Cost, enter the typical base monthly, bi-monthly, or quarterly charge for private residential local phone service. Be sure to specify the number of local calls included in this service fee, or state if zero. If there is an additional charge, identify the price and unit (e.g., charge per call, minute, unit, or impulse.) Include the number of seconds per unit or impulse. If price varies by time of day, report both day and evening rates. Exclude cellular services.
Page 9 of 9	(2) Long Distance Services	Report rate for a three minute long distance call to the continental U.S., either in a lump sum or per minute with any connection fees. Include providing company's name.
Page 9 of 9	(3) Internet Services	Report monthly costs of unlimited online service. If not available, explain alternatives and include number of online hours available at reported price. Include company's name.

**RETAIL PRICE SCHEDULE, PART 4
CLOTHING**

CATEGORY: CLOTHING			
CATEGORY TAX RATE: _____			
SUBCATEGORY: MEN'S CLOTHING TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A		PRICE	BRAND, COUNTRY OF ORIGIN, AND DESCRIPTION
MOST FREQUENTLY USED OUTLET NAME(S): _____			
1. Slacks, Man's Dress	Typical		
	Substitute		
	Economy		
2. Shirt, Man's Dress	Typical		
	Substitute		
	Economy		
3. Shoes, Man's Dress	Typical		
	Substitute		
	Economy		
Comments: _____ _____ _____			
SECOND MOST USED OUTLET NAME(S): _____			
1. Slacks, Man's Dress	Typical		
	Substitute		
	Economy		
2. Shirt, Man's Dress	Typical		
	Substitute		
	Economy		
3. Shoes, Man's Dress	Typical		
	Substitute		
	Economy		
Comments: _____ _____ _____			

RETAIL PRICE SCHEDULE, PART 4

CLOTHING (Continued)

CATEGORY: CLOTHING (CONT)

CATEGORY TAX RATE:

SUBCATEGORY: WOMEN'S CLOTHING
TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

BRAND, COUNTRY OF ORIGIN, AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Blouse, Woman's	Typical		
	Substitute		
	Economy		
2. Skirt, Woman's	Typical		
	Substitute		
	Economy		
3. Panty Hose, Woman's	Typical		
	Substitute		
	Economy		

Comments:

SECOND MOST USED OUTLET

NAME(S):

1. Blouse, Woman's	Typical		
	Substitute		
	Economy		
2. Skirt, Woman's	Typical		
	Substitute		
	Economy		
3. Panty Hose, Woman's	Typical		
	Substitute		
	Economy		

Comments:

**RETAIL PRICE SCHEDULE, PART 4
CLOTHING (Continued)**

CATEGORY: CLOTHING (Con't)			
CATEGORY TAX RATE:			
SUBCATEGORY: CHILDREN'S CLOTHING TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A		PRICE	BRAND, COUNTRY OF ORIGIN, AND DESCRIPTION
MOST FREQUENTLY USED OUTLET NAME(S):			
1. Jeans, Child's	Typical		
	Substitute		
	Economy		
2. Shoes, Child's	Typical		
	Substitute		
	Economy		
Comments:			
SECOND MOST USED OUTLET NAME(S):			
1. Jeans, Child's	Typical		
	Substitute		
	Economy		
2. Shoes, Child's	Typical		
	Substitute		
	Economy		
Comments:			

**RETAIL PRICE SCHEDULE, PART 4
PERSONAL CARE**

CATEGORY: PERSONAL CARE

CATEGORY TAX RATE:

SUBCATEGORY: TOILETRIES
TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET
NAME(S):

1. Toothpaste (198g. / 7oz.)	Typical				
	Substitute				
	Economy				
2. Razor Blades (pkg. of 5-10 twin blades)	Typical				
	Substitute				
	Economy				
3. Sanitary Napkins (box of 24)	Typical				
	Substitute				
	Economy				
4. Hair Shampoo (450ml/16 fluid oz.)	Typical				
	Substitute				
	Economy				

Comments:

SECOND MOST USED OUTLET
NAME(S):

1. Toothpaste (198g. / 7oz.)	Typical				
	Substitute				
	Economy				
2. Razor Blades (pkg. of 5-10 twin blades)	Typical				
	Substitute				
	Economy				
3. Sanitary Napkins (box of 24)	Typical				
	Substitute				
	Economy				
4. Hair Shampoo (450ml/16 fluid oz.)	Typical				
	Substitute				
	Economy				

Comments:

**RETAIL PRICE SCHEDULE, PART 4
PERSONAL CARE (Continued)**

CATEGORY: PERSONAL CARE (Con't)
CATEGORY TAX RATE:

SUBCATEGORY: DRY CLEANING TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	PRICE	DESCRIPTION
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MOST FREQUENTLY USED OUTLET NAME(S):		
1. Launder, Man's shirt		
2. Dry Cleaning, Man's slacks		

Comments:

SECOND MOST USED OUTLET NAME(S):		
1. Launder, Man's shirt		
2. Dry Cleaning, Man's slacks		

Comments:

SPECIAL ARRANGEMENTS FOR GOVERNMENT EMPLOYEES NAME(S):		
1. Launder, Man's shirt		
2. Dry Cleaning, Man's slacks		

Comments:

RETAIL PRICE SCHEDULE, PART 4
PERSONAL CARE (Continued)

CATEGORY: PERSONAL CARE (Con't)

CATEGORY TAX RATE:

SUBCATEGORY: HAIR SERVICES
TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

TIP

DESCRIPTION

MOST FREQUENTLY USED OUTLET
NAME(S):

1. Haircut, Man's Regular

2. Shampoo, Haircut, and Blow Dry, Woman's

3. Permanent, Woman's

4. Haircut, Child's

Comments:

SECOND MOST USED OUTLET
NAME(S):

1. Haircut, Man's Regular

2. Shampoo, Haircut, and Blow Dry, Woman's

3. Permanent, Woman's

4. Haircut, Child's

Comments:

SPECIAL ARRANGEMENTS FOR GOVERNMENT EMPLOYEES
NAME(S):

1. Haircut, Man's Regular

2. Shampoo, Haircut, and Blow Dry, Woman's

3. Permanent, Woman's

4. Haircut, Child's

Comments:

**RETAIL PRICE SCHEDULE, PART 4
FURNISHINGS/HOUSEHOLD**

CATEGORY: FURNISHINGS/HOUSEHOLD	
CATEGORY TAX RATE: _____	

SUBCATEGORY: HOUSEHOLD APPLIANCES TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	PRICE	BRAND AND DESCRIPTION
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MOST FREQUENTLY USED OUTLET NAME(S): _____
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1. Microwave, Portable	Typical		
	Substitute		
	Economy		
2. Toaster, Two Slice	Typical		
	Substitute		
	Economy		
3. Coffee Maker	Typical		
	Substitute		
	Economy		

Comments:

SECOND MOST USED OUTLET NAME(S): _____
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1. Microwave, Portable	Typical		
	Substitute		
	Economy		
2. Toaster, Two Slice	Typical		
	Substitute		
	Economy		
3. Coffee Maker	Typical		
	Substitute		
	Economy		

Comments:

RETAIL PRICE SCHEDULE, PART 4
FURNISHINGS/HOUSEHOLD (Continued)

CATEGORY: FURNISHINGS/HOUSEHOLD (Con't)

CATEGORY TAX RATE:

SUBCATEGORY: WASHING MACHINE
TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET
NAME(S):

Washing Machine (specify capacity)	Typical		
	Substitute		
	Economy		

Comments:

SECOND MOST USED OUTLET
NAME(S):

Washing Machine (specify capacity)	Typical		
	Substitute		
	Economy		

Comments:

SUBCATEGORY: HOUSEHOLD CONSUMABLES
TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET
NAME(S):

1. Laundry Detergent, Liquid or Powdered (ml/fl.oz. or gr./oz.)	Typical				
	Substitute				
	Economy				
2. Toilet Tissue (specify # of rolls and sheets per roll)	Typical				
	Substitute				
	Economy				
3. Diapers, Disposable (package of 48)	Typical				
	Substitute				
	Economy				

Comments:

**RETAIL PRICE SCHEDULE, PART 4
FURNISHINGS/HOUSEHOLD (Continued)**

CATEGORY: FURNISHINGS/HOUSEHOLD (CON'T)					
CATEGORY TAX RATE:					
SUBCATEGORY: HOUSEHOLD CONSUMABLES TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A		QUANTITY	UNIT	PRICE	BRAND AND DESCRIPTION
SECOND MOST USED OUTLET					
NAME(S):					
1. Laundry Detergent, Liquid or Powdered (ml/fl.oz. or gr./oz.)	Typical				
	Substitute				
	Economy				
2. Toilet Tissue (specify # of rolls and sheets per roll)	Typical				
	Substitute				
	Economy				
3. Diapers, Disposable (package of 48)	Typical				
	Substitute				
	Economy				
Comments: 					

SUBCATEGORY: TELEPHONE SERVICE (Local, International Long Distance & Internet Services) TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A		FIXED COST	NUMBER OF LOCAL CALLS INCLUDED IN FIXED COST	PRICE PER ADDITIONAL LOCAL CALL	LENGTH OF LOCAL CALL	DESCRIPTION
1. Local Service Call Charge						
Comments: Fixed Cost is for <input type="checkbox"/> monthly <input type="checkbox"/> bi-monthly <input type="checkbox"/> quarterly service. Report monthly, bi-monthly, or quarterly service fee in the fixed price column. In the second column, report the number of local calls, if any, included in the service fee or state if zero. If none are included in the service fee, report cost of local telephone call in the third column. Provide length of call in the fourth column. If price varies by time of day, report both day and evening rates.						
2. Three minute Long Distance Call to the U.S.		Cost:				
Providing Company's Name:						
Comments: Report costs associated with a three minute call to the continental United States, either in a lump sum or per minute with any connection fees.						
3. Internet Service		Cost:				
Providing Company's Name:						
Comments: Report monthly costs for unlimited Internet Service.						